

Minutes

Crawford County Airport Board Meeting

January 5, 2010

Meeting called to order at 2:03 pm in the commissioners' meeting room.

Members in Attendance: Rick Anderson, Chris Cook, Stan Prevost, Jim Robson & Paul Compo

Others in Attendance: N/A

Members Absent: None

MOTION: by Cook, second by Anderson to approve the agenda as presented. Ayes – 5, Nays – 0, absent - 0, motion passed.

MOTION: by Cook, second by Anderson to approve the minutes of the 11/23/09 special meeting as presented. Ayes – 5, Nays – 0, absent - 0, motion passed.

MOTION: by Anderson, second by Cook to approve regular meeting minutes of 10/27/09 as previously presented. Ayes – 5, Nays – 0, absent - 0, motion passed.

Compo provided an update on the status of the lease between the County and the Military. The County is expected to formally approve the lease at their regular meeting on January 20, 2010. Maj. Robson stated that he will attempt to have General Cutler sign the lease on January 14th, if Robson is not successful in attaining the signature; the CCAB Board will need to wait for a signature from the military sometime after the 20th of January.

Robson gave an update on the facilities. We have some issues with ice build-up in front of the hangars. The terminal building is missing some shingles; most other issues have been addressed. Robson stated that he will try to alleviate the ice issues and realign the hangar doors. The terminal roof repairs will take place this summer.

Cook brought the Board up to speed on the status of the fuel farm. All levels of approval needed for the project have been achieved. Michigan Aeronautics is waiting the federal release of funding. This may occur by March or later. If alternative funding can be confirmed for the design phase, we could attempt to have the design phase completed in time to

break ground in the spring, after the federal dollars have been released. As the design phase moves forward, Robson indicated that we will be provided with options by the engineer.

Additional discussion occurred on possible changes in the grant structure. Local match may double (5.0% to 10.0%) with the increase being the responsibility of the local units. We have been told to assume there is no remaining balance in our force account.

Prevost presented a draft proposal for minimum standards for aircraft maintenance providers. It is required that we have minimum standards. It was stated that we must allow any interested party to provide services as long as the provider complies with our minimum standards. It is unclear whether a provider can be selected through an objective bid process or if we will be required to allow any and all providers that have an interest, and meet our minimum standards, to provide services. Prevost will meet with the Prosecutor's office for guidance on this and a draft commercial services agreement that will be needed.

Compo and Anderson shared that there has been some interest in dedicating buildings in honor of community people. We will need to be aware of this and we anticipate further discussion.

Cook and Prevost discussed the availability of car rentals for the terminal. *Enterprise* does not seem interested. Prevost is working with the local dealerships, one of them is trying to work out the logistics. We should know more in 30-days.

Prevost has obtained commitments from some Motels in the area that would be willing to pick up guests at the airport and drop them off. Additionally, Prevost has talked with a number of restaurants that would be willing to deliver food to the terminal.

Cook reported that he believes we could host Yankee Aircraft at our facility.

Next meeting date is April 6, 2010

MOTION: by Cook, second by Anderson to adjourn the meeting. Ayes – 5, Nays – 0, absent – 0, motion passed.

No other comments or concerns were brought to the Board.

Meeting was adjourned at 3:55 pm

Submitted by Paul Compo

